



ICSA CHARTERED SECRETARIES QUALIFYING SCHEME (CSQS) PART TIME

TIMETABLE FOR NOVEMBER 2018 EXAMINATIONS

Module	Evening	Evening Class Time	Class Start Date	Class End Date	Total No. of Classes	Extra Weekend Class Dates 10:00-17:00	Weekend Revision Dates 10:00-17:00	Module Lecturer
LEVEL 1								
Applied Business Law								
Corporate Governance	Tuesday	18:15-20:45	04 Sep	06 Nov	10 Eve	N/A	17 & 18 Nov	Trina Hill FCIS, LLB(Hons)
Financial Reporting & Analysis								
Introduction to Accounting								
Corporate Law	Thursday	18:15-20:45	06 Sep	08 Nov	10 Eve	N/A	10 & 11 Nov	Dr Mimi Ajibade LLB(Hons), MA, PHD, FCIS
LEVEL 2								
Corporate Secretarial Practice	Tuesday	18:15-20:45	04 Sep	13 Nov	9 Eve & 1 Sat	13 Oct (10am-12.30pm)	17 & 18 Nov	Mark Thomas MSc, BSc(Hons), FCIS, ACIB, MCMI
Strategy in Practice	Wednesday	18:15-20:45	05 Sep	07 Nov	10 Eve	N/A	10 & 11 Nov	Jas Naidoo FCCA, ACIS, CC(TS)
Financial Decision Making	Thursday	18:15-20:45	06 Sep	01 Nov	8 Eve & 3 Sun	09 Sep, 23 Sep & 07 Oct	02, 03 & 04 Nov	K Sivanandan ACMA, MBA, BSc(Hons)
Chartered Secretaries Case Study	TBC	TBC	TBC	TBC	TBC	TBC	N/A	TBC

Note:

- There won't be a **Financial Decision Making** class on 18th October 2018.
- There won't be a **Corporate Secretarial Practice** class on 25th September nor 16th October 2018.
- The evening classes for CSQS are a "Stand-Alone" course, the weekend revision classes are charged separately. It will be beneficial for you to attend weekend revision classes in preparation for the examinations. Revision classes are also available to students who haven't attended the evening classes.
- Extra weekend class dates are included in the evening class fee. It is essential that you attend these extra weekend classes.
- The course application deadline is 31st August 2018.
- You will find the course fees and terms & conditions on the second page of the KCB-ICSA course application form.

Students are reminded that it is their own responsibility to ensure that:

- All fees are paid before lectures start at the beginning of the term.
- Class registers are signed.
- Registration with ICSA for membership, examinations and exemptions are completed before the given deadlines. The ICSA registration and examination entry closing date is 1st October 2018 - <https://www.icsa.org.uk/>
- Course books are purchased before the start of classes.